

## THE GATEWAY EAST STUDENT HOUSING RENTAL APPLICATION

Applying for: (Circle below all that apply)

School Year                      Summer                      (Semester only contracts are limited and not a guarantee)

Name of Application: \_\_\_\_\_  
*First*                      *Middle Initial*                      *Last*

Unit# \_\_\_\_\_ T# \_\_\_\_\_ Birth Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Your Age: \_\_\_\_\_ SSN: \_\_\_\_\_ Gender: \_\_\_\_\_

Present Address: \_\_\_\_\_ Permanent Residence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student Phone: (\_\_\_\_\_) \_\_\_\_\_ Parent/Guardian: \_\_\_\_\_

Student Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you smoke?                       Yes                       No

Have you ever been convicted of a felony?    Yes                       No    If yes, explain: \_\_\_\_\_

Have you ever been evicted or asked to move?                       Yes                       No  
Are you a registered sex offender?                       Yes                       No  
Plan on bringing a car?                       Yes                       No                      Make/Model/Plate # \_\_\_\_\_  
Name of Present Employer \_\_\_\_\_ Phone# (\_\_\_\_\_) \_\_\_\_\_

Special Requests (Roommates, etc.) \_\_\_\_\_  
(We will do our best to accommodate your requests, but we cannot guarantee anything.)

Relative/Friend to Notify In Case of Emergency  
Name \_\_\_\_\_  
Phone Number (\_\_\_\_\_) \_\_\_\_\_ Relationship \_\_\_\_\_

By completing this form and making a security deposit of \$400, an agreement is hereby made to rent the space for one person at THE GATEWAY EAST, for the time period designated above. Once I have been accepted to stay at THE GATEWAY EAST, and have paid the security deposit, I understand that if I do not move in the security deposit **IS NON-REFUNDABLE!** I understand and agree that if I cancel and do not sell my own contract, I will lose my entire deposit and any prepaid rents. Under penalty of law I certify the above information is true and correct.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Manager use only: Accepted \_\_\_\_\_ Paid Deposit \_\_\_\_\_ Contract Signed \_\_\_\_\_ Paid Rent \_\_\_\_\_

## APPENDIX A: RESIDENT RULES FOR THE GATEWAY EAST APARTMENTS

### THE VIOLATION OF ANY OF THE FOLLOWING RULES MAY RESULT IN THE TERMINATION OF YOUR LEASE. DISCRETION WILL BE LEFT UP TO THE PROPERTY MANAGEMENT.

#### **PLEASE READ CAREFULLY**

- 1. No smoking of any kind allowed on the property or inside your apartment.** Do not smoke outside of the units, in the laundry facilities, on the stairways or the lawns, etc. If the Landlord or Manager at any time observes or smells smoke in or about your unit; it will be grounds for immediate eviction, and you will forfeit your security deposit. There will also be a charge to neutralize the smell from your unit. This includes Hookah & e-Cigarettes. Do not burn incense at any time.
- 2. No pets allowed.** This includes dogs, cats and domestic pets, birds in cages, and fish in aquariums. You will forfeit all of your security deposit if this rule is violated.
- 3. No Tenant shall move into the premises without first checking in with the Rental Office.**
- 4. Parking shall be in designated spaces only.** Visitors MUST park on the street. Do not park motorcycles, bikes or cars on the sidewalk. Do not lock bikes to light poles or gas meters. Multiple bike racks are provided. Bikes are **NOT** allowed inside the apartments.
- 5. Do not poke holes in walls exceeding pinhole size or you will be charged.**
- 6. Visitors. No over-night guests allowed.** Guests must be out of the apartment by 11:00 p.m., except on Friday and Saturday nights when they must leave by 1:00 a.m.
- 7. BBQ grills are not allowed on the premises.** One is provided outside the common patio area.
- 8. The unlawful possession of firearms is prohibited.**
- 9. Criminal conduct is expressly prohibited, including disorderly conduct on the property.**
- 10. Excessive noise from stereos, musical instruments, tenants or their guests and other items outside of normal daylight hours will not be tolerated.** Recurrent complaints from neighbors and or roommates could lead to the forfeiture of your lease and eviction from your apartment. This includes the pavilion; this can also be shut off at any time by management.
- 11. Each tenant will be issued 1 electronic key at initial occupancy:** In the event that this key is lost, another may be purchased for \$75.00 from the Management Office. In addition, in the event that the key is not returned at the time of vacating the apartment, \$75.00 will be withheld from the Security Deposit. In case you are locked out after hours, each apartment will have a manager that can assist in letting you back in. \*Fees may apply.
- 12. Vehicles are not allowed on lawns, patio area or landscaping.** Do not wash cars on the lawns or in the parking lots. Do not repair car engines, change oil, etc. on the parking lots or streets. Management is not responsible for items that get wet when the sprinklers are running. Do not use any of the building's exterior water faucets.
- 13. Vacuums.** Each apartment will be given a vacuum, mop, bucket, broom & dustpan. These items must never leave the apartment for any reason.
- 14. Maintenance.** All tenants are given our designated maintenance phone number at check-in (435)590-6555. All maintenance issues go through this number only not the rental office. If all or any damages are not reported within 24 hrs and further damage are caused by tenant neglect, the tenants will be charged for all expenses incurred.
- 15. If the Landlord or manager is not notified about needed repairs or cleaning in the apartment by the new tenant within 3 days after moving in, management will not refund money or give additional credit on your rent or security deposit return because you repaired or cleaned the unit yourself.**
- 16. Do not remove window screens except in emergencies. Any bent or broken screens will be replaced at tenants' expense.**
- 17. Please help keep the grounds free of litter. All trash must be taken to the dumpster not the patio area trash cans. Tenants will be held responsible for garbage around or in the apartments. All personal property of the tenants must be stored in the apartments.**

18. Do not store items or flammable materials at any time in the water heater closet. Do not store any items within two (2) feet of the water heater. Also, do not cover the vent in the water heater room.
19. Only tenants who sign a lease agreement with landlord may reside in apartment. **No Over-Night Guests.**
20. Use only 40-watt light bulbs in the light fixtures. Higher wattage can cause damage to the fixture, and the tenant will be responsible for the repair cost.
21. Do not use powder carpet cleaners or powder carpet deodorizers. You will be charged extra for carpet cleaning when you vacate.
22. It is suggested that you use “Jet Dry” or similar products in the dishwashers. The dishwasher will then clean much better due to the hard water in this area.
23. Tenants are not allowed to paint, wallpaper, or put up borders in any room. If you do we will charge you a minimum of \$100.00 per room.
24. Do not pull smoke detectors from ceilings or walls – chirping means you need to change the 9-volt battery. All hanging and missing smoke detectors can result in a \$10.00 to \$20.00 charge.
25. Regular monthly inspections will be done on all apartments. We expect the apartments to be clean and we need to have access to all closets, sinks, appliances smoke detectors and circuit breaker panels.
26. UPON VACATING YOUR UNIT, ANY CLEANING THAT WAS NOT COMPLETED BY THE TENANT WILL BE BY A CLEANING SERVICE AT \$25.00 PER HOUR. THIS AMOUNT WILL BE DEDUCTED FROM YOUR SECURITY DEPOSIT.
27. DO NOT FLUSH, Q-TIPS, TAMPONS, PADS OR WET WIPES DOWN TOILETS OR DRAINS. If we have to snake your drains, it could result in a \$100.00 charge.
28. DO NOT TURN OFF YOUR HEAT ANYTIME DURING THE WINTER ESP. WHEN YOU ARE OUT OF TOWN. The pipes can freeze and cause major damage which will result in hefty charges for the damage repair.
29. **Rent Payment Due Dates\* School Year - \$2760.00 .....Two Payments:**  
 \$1460.00 – Due August 15  
 \$1300.00 - Due December 1

A \$35 late will be added for rent not paid by the above due dates.

\* Other payment schedules available for those waiting for **financial aid** or **scholarship** funds. This **must** be arranged at least 30 days in advance with the rental office.

Fall Semester Begins August 15 and Spring Semester Ends, April 30

**SELLING CONTRACTS:**

If a tenant needs to sell his/her contract, permission must be obtained from the Rental Office prior to the sale. Tenants are responsible for selling their own contracts and referring them to the rental office for the appropriate paperwork. The Rental Office must approve their application first.

**NOTE:** This list of rules may be amended or updated from time-to-time as contemplated in the Lease Agreement.

\_\_\_\_\_  
 Tenant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 Date

***ITEMS REQUIRED TO OCCUPY APARTMENTS***

1. Security Deposit in full. Once deposit is paid it's non-refundable if you decide not to move-in.
2. The appropriate rent due instructed by the Rental Office.

# ***Dixie & Anne Leavitt Foundation***

216 South 200 West, P O Box 1027, Cedar City, UT 84721-1027

Phone: (435) 586-1558

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## **THE GATEWAY EAST** **APARTMENT REPAIR/REPLACEMENT COST LIST**

<b><u>Items</u></b>	<b><u>Replacement Cost</u></b>
1. Stains on the carpet .....	\$ 25.00 or more
2. Cut or Tear in vinyl floor covering .....	\$ 75.00 or more
3. Repair small size area of vinyl.....	\$ 100.00 or more
4. Melted vinyl siding .....	\$ 100.00
5. Fist size hole in the wall.....	\$ 75.00
6. Large nail or screw hole in the wall.....	\$ 10.00 (each hole)
7. Cuts in the counter top .....	\$ 50.00
8. Door replacement because of holes .....	\$ 100.00
9. Patch a small hole in the door (if it can be patched).....	\$ 25.00
10. Patch a nail size hole in the door .....	\$ 10.00
11. Extra dirty carpet (\$ 25.00 per hour) .....	\$ 25.00
12. Large oil spot that has caused damage on the asphalt .....	\$ 50.00
13. Replace window: .....	\$ 200.00
14. All apartment screens.....	\$ 40.00
15. Carpet cleaning prices. These prices are for normal wear. Carpets that are extra dirty or stained will be charged more. ....	\$ 100.00
16. Glass light fixtures.....	\$ 25.00
17. Light Bulbs:	
40 W light bulb .....	\$ 5.00
Fluorescent.....	\$10.00
18. Electrical outlets, covers, switches etc.....	\$ 5.00
19. Replace door jambs.....	\$ 50.00 (minimum)
20. Electronic Key Pads for Doors.....	\$ 250.00
21. Replace lost, stolen or damages Key.....	\$ 75.00
22. Replace carpet per room.....	\$ 25.00 (yard)
23. Replace vinyl.....	\$ 3.00 (Sq. ft.)
24. Replace kitchen counter .....	\$ Cost of replacement (\$600.00 minimum)
25. Replace bathroom sink.....	\$ 100.00
26. Replace bathroom counter .....	\$ Cost of replacement (\$250.00 minimum)
27. Replace blinds .....	\$ 100.00
28. CO <sup>2</sup> detector.....	\$ 25.00
29. Smoke detector.....	\$ 15.00
30. Microwave oven.....	\$ 250.00
31. Repaint any room.....	\$ 100.00 (minimum)
32. Bed frames.....	\$ 275.00
33. Mattresses.....	\$ 150.00
34. 3-Drawer Dresser.....	\$ 375.00
35. Wardrobe Closet.....	\$ 650.00
36. Desk Chair.....	\$ 125.00

37. Desk.....	\$ 150.00
38. Oversized Chair.....	\$ 350.00
39. Sectional Couch.....	\$ 1750.00
40. Coffee Table.....	\$ 250.00
41. End Table.....	\$ 225.00
42. Entertainment Center.....	\$ 375.00
43. Kitchen Table.....	\$ 325.00
44. Kitchen Table Chairs (each).....	\$ 175.00
45. Bathroom Mirrors.....	\$ 75.00
46. Shower Doors.....	\$ 200.00

The undersigned (tenant) have read this list of costs of repairs and understand that these amounts may be withheld from their security deposit. Prices are subject to change at any time. If damage and repair costs exceed the amount of the security deposit, the undersigned will pay to the Landlord the excess amount upon demand.

\_\_\_\_\_  
**Tenant Signature**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date**